

Conflict of Interest Policy

Tremayne Hall

Charity Number: 1063268

All members of the Tremayne Hall Management Committee (THMC) and other volunteers will strive to avoid any conflict of interest between the interests of the THMC on the one hand and personal, professional and business interests on the other. This includes actual conflicts of interest as well as the perception of conflicts of interest. Trustees must act in the best interests of the charity bearing in mind the interests of the users and community.

The purposes of this policy are to protect the integrity of the Committee's decision- making process, to enable stakeholders to have confidence in our integrity and to protect the integrity and reputation of volunteer committee members. Examples of conflicts of interest include:

- A Committee member who is also a user must decide whether fees from users should be increased
- A committee member who is on the committee of another organisation that is competing for the same funding
- A committee member who has an interest in a business that may be awarded a contract to do work for or provide services to the committee

Since the THMC is required by its lease and constitution to include representatives of user groups it is accepted that debate of these matters will necessarily cover both sides of any argument or situation to achieve the optimum balance. There will be an effort to understand all relevant perspectives. However, in the course of meetings or activities, committee members will disclose any interests in a transaction or decision where there may be a significant conflict between the best interests of the functioning of the hall and a committee member's best interests, or a conflict between the best interests of the two organisations in which the committee member is involved. If this is agreed to be the case by the committee Chair or in the event of the member in question being the Chair, the Vice - Chair, the member will leave the room and will not take part in any associated decision.

Any such disclosure and the subsequent actions taken will be noted in the minutes of the meeting.

This policy is meant to supplement good judgement and THMC members and volunteers should respect its spirit as well as its wording.

AdoptedMay 2024.....

Review date.....May 2025.....